

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

April 23, 2024

Call to order by Board President Meeting opened at \_\_\_\_\_

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of March 26, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

Motion:

Seconded:

Action taken:

1. New Jersey Department of Education Preschool Program Plan Approval letter for 2024-2025– Attachment 1.2
2. New Jersey Department of Agriculture 2024 Summer Food Service Program approval letter – Attachment 1.3

- Superintendent's Report – School Performance Report 2022-2023 – Attachment 1.4

Motion:

Seconded:

Action taken:

▪ **Students of the Month**

<b><u>April</u></b>	<b><u>Grade</u></b>
Emma Rose	Pre-Kindergarten
Lorenzo Mesa	Kindergarten
Kevin Chimbay	1 <sup>st</sup> Grade
Logan De La Cruz	2 <sup>nd</sup> Grade
Lucas Feliciano	3 <sup>rd</sup> Grade
Gabriella Galindo	4 <sup>th</sup> Grade
Jacob Magbag	5 <sup>th</sup> Grade
Charlie Dambrosio	MS Social Studies
Matias Vargas	MS ELA
Astrid Closier Castillo	MS Math
Miguel Olivares	Physical Education

▪ **Submission of HIB Cases – April 2024**

<b><u>Investigations</u></b>	<b><u>Confirmed Cases</u></b>
<b>2</b>	<b>2</b>

• **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. **Finance**

Motion:

Seconded:

Action taken:

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, for work done and performed for April 2024 for a total of \$467,048.99 – Attachment 2.1
2. Motion to approve the Payroll Check Register for March 31, 2024 for \$118,134.99 with gross wages of \$200,678.42 – Attachment 2.2
3. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2024 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
4. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of April 2024 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.

5. Motion to approve the Check Register for the month of March 2024 for \$316,956.16 - Attachment 2.5
6. Motion to approve the Payroll Check Register for April 15, 2024 for \$123,287.92 with gross wages of \$209,271.27 – Attachment 2.6
7. Motion to set tuition and Related Services for the 2024-2025 school year as follows:

Regular Education Student Tuition

PreK/K	\$20,547
Grades 1-5	\$15,347
Grades 6-8	\$17,072

Special Education Student Tuition

Full Day – Pre-K Dis.	\$14,644
LLD	\$28,706
Multiple Disability	\$66,478
Related Services	\$80.00 /session

8. Motion to approve the Treasurer’s Report for month ending March 2024 – Attachment 2.8
  9. Motion to approve the Report of Secretary to the Moonachie Board of Education for the month ending March 2024 – Attachment 2.9
  10. Motion to approve check #1199 from the Milk & Lunch account for \$20,071.60 for March 2024 meals.
  11. Motion to approve the renewal of Follett School Solutions, LLC Single Site Hosted Service Renewal – Attachment 2.11
  12. Motion to approve the renewal of Systems 3000 Accounting and Personnel software modules at a license/support fee of \$14,701 and a hosting fee of \$4,409, plus a data storage fee for the Payroll module of \$1,367 for the 2024-2025 school year.
  13. Motion to approve the Linkage Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2024-2025 school year – Attachment 2.13
  14. Motion to approve the Addendum to the Linkage Agreement for the Use of Classrooms for the Extended School Year Program July 2024 – Attachment 2.14
3. Policy  
 Discussion of TruView Residency Results and Analysis  
 Motion:  
 Seconded:  
 Action taken:

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to reappoint tenured professional staff for the 2024-2025 school year – Attachment 4.1
2. Motion to approve the staff assignments for the Extended School Year Program – Attachment 4.2
3. Motion to approve the Kenneth Pino as Part-Time Lunch Aide at an hourly rate of \$17.50, effective April 16, 2024 for the remainder of the 2023-2024 school year.
4. Motion to approve Maria Palacios as Substitute Teacher for the remainder of the 2023-2024 school year pending outcome of the Criminal History Background Screening.
5. Motion to approve Scout Schiro as Substitute Teacher for the remainder of the 2023-2024 school year pending outcome of the Criminal History Background Screening.
6. Motion to approve a Maternity Leave of Absence for Danielle DeStefano commencing on April 15, 2024 through June 30, 2024 per Family Leave Act (FMLA) regulations without pay, to be supplemented by use of sick leave – Attachment 4.6
7. Motion to approve the Superintendent/Principal Contract of Employment for James Knipper effective for July 1, 2024 through June 30, 2028 – Attachment 4.7
8. Motion to approve the job description for Director of Special Services/Assistant Principal – Attachment 4.8
9. Motion to approve the job description for School Psychologist – Attachment 4.9
10. Motion to approve the job description for Social Worker– Attachment 4.10
11. Motion to approve Deborah Maiorano as Social Worker for the 2024-2025 school year at MA Step 7 at an annual salary of \$65,260 and to include the ability to carry over her sick bank from the Wood-Ridge Board of Education.
12. Motion to approve Gabriele Diaby as School Psychologist for the 2024-2025 school year at MA30 Step 8 at an annual salary of \$74,900 and to include the ability to carry over her sick bank from the Wood-Ridge Board of Education.
13. Motion to approve a reduction in force  
WHEREAS, the Moonachie Board of Education is empowered by applicable law to effectuate a Reduction in Force and reduce a position or positions based on reasons of economy, efficiency, organizational supervision or other good cause; and

WHEREAS, the Superintendent recommends that the Board effectuate a Reduction in Force and eliminate General Education Counselor based on reasons of economy, efficiency, organizational supervision or other good cause; and

NOW THEREFORE, BE IT RESOLVED, by the Board that good cause does exist to eliminate General Education Counselor based on reasons of economy, efficiency, organizational supervision or other good cause.

BE IT FURTHER RESOLVED, by the Board that the Superintendent shall take such action as is necessary to effectuate this Reduction in Force and provide notice to the affected employee of the Reduction in Force.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the following workshops, field trips and facility requests:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Moonachie Municipal Building and Police Station Kindergarten Field Trip ~Kim Samarelli, Michael Lia, Allison Cahill	May 10, 2024 Rain date: May 17, 2024	\$0
Bergen County Van Saun Park & Zoo – 1st Grade ~ Anne Marie Frascella, Jessica Sansone, Natasha Dillon, Dixie Romero, Liliana Bravo	May 31, 2024	Tickets: \$128 Bus: \$400
Preschool Family Night ~ Preschool	April 17, 2024 6:00 – 7:00pm	N/A
Wood-Ridge High School Spring Concert in the Gym ~Wood-Ridge High School	April 19, 2024 1:15 – 2:00pm	N/A
PTO Ice Cream Social ~ PTO	April 26, 2024 9:00am–3:00pm	N/A
Travel Basketball Practice ~Little Ferry	Every Thurs. until May 28, 2024 6:30-7:30pm	N/A
Middle School Dance ~PTO	May 3, 2024 6:30-8:30pm	N/A
Mother’s Day Sale in the gym ~PTO	May 6, 2024 - May 8, 2024 9:00-6:00pm	N/A
Active Shooter Training ~Moonachie Police	May 18, 2024 8:00am–12:00pm	N/A
Active Shooter Training ~Moonachie Police	May 23, 2024 5:00 -9:00pm	N/A
Curriculum Expo ~MEA	May 30, 2024 6:30 – 8:00pm	N/A

6. Facilities

Motion:

Seconded:

Action taken:

1. Motion to approve the facilities request from the Little Ferry Board of Education for the use of the Robert L. Craig School gymnasium to conduct a travel basketball program one night a week through May 28, 2024.
2. Motion to approve the Academy Construction Inc estimate of \$4,140.00 for excavation and site testing to the outdoor area surrounding the gymnasium and cafeteria in preparation of the façade project undertaking, using Capital Reserve funds for the 2023-2024 school year – Attachment 6.2
3. Motion to approve the Karl Environmental Group Right to Know Services for 2022-2023, Proposal No. P-230549 – Attachment 6.3
4. Motion to accept the Cintas Fire Protection Annual Water-Based Fire Protection Systems Inspection Report – Attachment 6.4

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average Monthly Attendance from 3/1/24 – 3/31/24 – Attachment 9.1
2. Monthly Report of Attendance officer for the month of March 2024 – Attachment 9.2

10. Discussion Items

11. Public Comments

12. Adjournment

Motion:

Seconded:

Action taken: